This documents explains how a registered staff in TAMAM can view his DALEEL ID. The current document shows from the point of view of a coordinator. The same process is applicable for any staffs

## **Pre-conditions**

1. Staff should be Approved with the status Appointment Letter Issued

## Workflow: When a Coordinator / Principal logins

1. Coordinator/Principal logs in>>Application Management>>Registration | Promotion. Filter the staff based on the status "Appointment Letter Issued" as shown below and click View Profile Button

حكومة الشارقة GOVERNMENT OF SHARAH EXEMPTION INCOME NUMBER Des California				
Dashboard     Ser Management	Manage Staff Applications			2
Application Management	Keywords Typ	e	Gender	Status
Co. Registration	Enter your keywords to search	All	All	Appointment Letter Issued
	Category De	signation	Grade	Request Mode
Promotion Request	All	All	All	· All •
Sesignation & Termination			Payment Status	
ii\ e-Services			All	Q Search ✓ Clear ⇐ Export
😫 External				
Manage School Token	Show 10 - entries			
Regulation	Name	School ↑↓ Status	↑↓ Type ↑↓ Request Mode ↑↓	Request Date 1 Action 3
Message Board	AMIRA A M ISMAIL	AL AHLIAH PVT. SCHOOLS LLC. Appointn	nent Letter Issued Existing Registration	30/09/2019 Service Acady to Print
7 My Inquiry	ALA MUEEN NEMER RAYA	AL AHLIAH PVT. SCHOOLS LLC. Appointn	nent Letter Issued Existing Registration	03/10/2019 @ Review View Profile & Ready to Print
	EZZIEH A A WAD	AL AHLIAH PVT. SCHOOLS LLC. Appointn	nent Letter Issued Existing Registration	17/10/2019 Review View Profile
	ASMAA MOHAMED THARWAT MOHAMED ABDELBAR RE	ZK ALAHLIAH PVT. SCHOOLS LLC. Appointe	nent Letter Issued Existing Registration	27/10/2019

2. The following page below opens where the DALEEL ID will be displayed

			Zedit Profile
		Profile Co	mpletion (100%)
Personal Information Daleel Username: CSP1218			
Unified Identification Number	41648680		
Emirates ID		Education	
Date of Birth	16 Sep 1977	Education	
Emirate ID Expiry Date	05 Feb 2020		
Nationality	India		
Passport Issue Country	United Arab Emirates		University of Mumbai
Passport Number		$\sim$	Degree: Bachelor degree

## Workflow: When a Staff logins

When the Staff Loggin, he directly land on to the below page displaying the DALEEL ID

حكومة الشارقة GOVERNMENT OF BARRAN MARANACIOR RECEINS ANIMATI في الشارقة الشعليم الخاص			
E Profile > C Edit Profile B Resignation Request	Profile Profile Resignation Request		Teaching Assistant
Personal Information			Profile Completion (100%)
			0
	Unified Identification Number Emirates ID Date of Birth	808-2034-5888583-1 01 Jan 2018	Education